Gateways to Opportunity® Registry Tips

How to Print your Completion of IDHS CCAP Training Requirements Report

1. Go to www.ilgateways.com. Click the Registry Member Login button. Log into the Gateways Registry Dashboard with your username and password.

   ![Login Credentials](image)

   - User Name
   - Password
   - Don't have an online user?
   - Forgot your password?
   - Forgot your username?

2. Click the My Registry Portal. Then click the Plan section. Next click the Reports section.

3. Click the Reports tab. Then click Get Report to download your Completion of IDHS CCAP Training Requirements Report.

**Completion of IDHS CCAP Training Requirements**

This report shows whether you have completed the training and certification required for the IDHS Program (CCAP). For more information about the requirements, click here.