DCFS DIRECTOR QUALIFICATIONS

All New child care directors hired on or after July 1, 2017 shall have:

- a minimum of an Associate Degree in child development or early childhood education
  OR
- 64 semester hours in any discipline with a minimum of 21 hours of college credit in child development, early childhood education or early childhood special education

AND ONE OF THE FOLLOWING:

- Gateways to Opportunity Level I Illinois Director Credential
  OR
- 3 semester hours of college credit in administration, leadership or management
  OR
- 3 points of credential-approved training in administration, leadership or management.

Source: DCFS website Section 407.103

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Care Courses that meet 3 points of Gateway Credential Approved Trainings in Administrative Content

- *Child Care Administration* – 1 point
- *Facilitating Staff Skill Development* -- .5 point
- *Hiring the Best: Staffing Solutions for ECE facilities* -- .5 point
- *The Workplace Environment* -- .5 point
- *Managing Health and Safety in Child Care* -- .5 point
- *Improving Staff Performance* -- .5 point

TOTAL POINTS = 3.5  ALL ADMINISTRATIVE CONTENT
COST: Approx. $50 to $65 per training
Web address:  [https://www.carecourses.com/](https://www.carecourses.com/)

NOTE:
You must request Care Courses to send documentation of completion of the above to the Gateways Registry in order for these trainings to be recorded on your Registry PDR!

Source of point totals for above Care Course Trainings:
Gateways to Opportunity/INCCRRRA
Aim4Excellence™ Director Credential
National Louis University

Aim4Excellence™ includes nine self-paced modules

1. Leading the Way
2. Recruiting, Selecting, and Orienting Staff
3. Promoting Peak Performance
4. Managing Program Operations
5. Building a Sound Business Strategy
6. Planning Indoor and Outdoor Environments
7. Supporting Children's Development and Learning
8. Creating Partnerships with Families
9. Evaluating Program Quality

Modules can be taken for college credit or training clock hours but recipients are responsible to pay any college fees that would be associated with the credit.

Each Module is 15 contact hours or 1 point of Gateways Credential Approved Trainings in Administrative content areas. Any three modules = 3 Points of Gateways Credential Approved Trainings Administrative Content Areas. And meets DCFS Administrative Course or training requirements

COST: $175 per Module (must be paid BEFORE starting each module)

In order to access any of the above modules as contact hours (trainings) you must order via the Storefront

HAVE A QUESTION?
Professional Development Specialist
800-997-8515 | training@ndchildcare.org
Professional Development Planning
800-997-8515 | pdadvising@ndchildcare.org

Source: http://ndchildcare.org/training/aim4excellence.html

Administrative requirements for DCFS director qualifications can be met by taking college level course work

Below are examples of college courses that meet Administrative content areas

<table>
<thead>
<tr>
<th>University/College</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capella University</td>
<td>ED 5007</td>
<td>Foundations of Educational Leadership</td>
</tr>
<tr>
<td>Cal State University</td>
<td>EDEC 523</td>
<td>Leadership, Advocacy and Supervision of Early Childhood Programs</td>
</tr>
<tr>
<td>Northern IL University</td>
<td>FCNS 434</td>
<td>Administration and Supervision of Programs for the Young Child</td>
</tr>
<tr>
<td>Chicago St University</td>
<td>MGMT 260</td>
<td>Personnel Management</td>
</tr>
<tr>
<td>Moraine Valley CC</td>
<td>BUS 231</td>
<td>Principles of Management</td>
</tr>
</tbody>
</table>

PLEASE NOTE: Final decision on the acceptability of any course or training is made by DCFS Licensing Representative

Source: Gateways to Opportunity / INCCARRA
Additional Training Resources are available at: Gateways i-learning system

Gateways i-learning is the hub of online training for Illinois child care providers. You can locate online training for IDCFS Licensing, ExceleRate Illinois, and other courses related to caring for children.

Go To: [www.ilgateways.com](http://www.ilgateways.com) for more information