

Gateways Credential

Renewal of Gateways Credential (any level)

Checklist for Renewals

- Applications
 - A current Gateways Registry Membership is required. Complete and return the Gateways Information Update Form or renew your membership online.
 - Complete and return the Credential Supplement Application.
- Application Fee (*if applicable*)
- 45 clock hours of training* (or 3 semester hours of coursework*) completed within the last 5 years:
 - 15 clock hours (or 1 semester hour of coursework) specific to each Credential being renewed.
 - 6 clock hours must be related to cultural competence, racial equity, and/or multilingual, multicultural children and their families.
 - Submit any certificates of completion that are not listed on your Professional Development Record (PDR) and/or official transcripts.
 - Clock hours from both college coursework and trainings may be utilized to equal the 45 hours necessary for renewal (Note: 15 clock hours is equivalent to one semester hour of college credit).

*Related coursework and training topics by Credential type:

- **ECE Credential:** topics related to young children birth through age eight.
- **Infant Toddler Credential:** topics related to children birth to three and their families with at least 6 clock hours of training related to infant/toddler mental health (social-emotional development involving families).
- **Illinois Director Credential:** topics related to program administration, ECE, and/or school-age development.
- **Family Child Care Credential:** topics related to family child care, ECE, and/or school-age development.
- **Family Specialist Credential:** topics related to family development, family services, and/or working directly with families.
- **School-Age & Youth Development Credential:** topics related to school-age and/or youth development ages 5–16.
- **Technical Assistance Credential:** topics related to relationship-based professional development, coaching, and/or mentoring.

To renew four or more Credentials, you will need an additional 15 clock hours of related* training (or 1 semester hour of related* coursework) specific to each Credential being renewed.

# of credentials:	# of clock hours of training or coursework:
Four Credentials	60 hours of training (or 4 semester hours of coursework)
Five Credentials	75 hours of training (or 5 semester hours of coursework)
Six Credentials	90 hours of training (or 6 semester hours of coursework)
Seven Credentials	105 hours of training (or 7 semester hours of coursework)

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Level Advancement

Checklist

- Applications
 - A current Gateways Registry Membership is required. Complete and return the Gateways Information Update Form or renew your membership online.
 - Complete and return the Credential Supplement Application.
- Application Fee (*if applicable*)
- Trainings/coursework to meet the difference between levels
- Additional hours of work and practical experience (if needed)