

# STATE OF ILLINOIS

## CHILD CARE RESTORATION GRANT PROGRAM • ATTESTATION

### CCRG 2021 ROUND 2 FUNDING COVERING EXPENSES FOR APRIL, MAY, AND JUNE

The Child Care Restoration Grant Program (The 'Program') is administered by the Illinois Department of Human Services. The Program is supported by a grant agreement ("Agreement") between the Illinois Department of Human Services (the "Department") and the Illinois Network of Child Care Resource and Referral Agencies (INCCRRA) (the 'Grantee') to administer the Program. The Department is authorized to grant funds to the Grantee in support of eligible activities under the Program. The Agreement authorizes the Grantee to provide sub-awards to eligible participants that meet certain conditions. As an eligible participant, your Business ("Subrecipient") is required to utilize these grant proceeds for specific purposes, as set forth below. Additionally, your Business shall adhere to the terms and procedures established by the Grantee under this Program.

As a Subrecipient, to participate in the program, you must remain in compliance with the terms and certifications set forth below. Please review the below items carefully, as your child care program and its representatives shall warrant that all material facts presented are accurate. If your child care program is unable to provide this assurance, please notify INCCRRA prior to executing this certification and provide any relevant information as required.

### General Covenants, Representations, and Warranties

As the authorized representative of the Subrecipient, I agree and certify that:

The information provided on behalf of the Subrecipient for the Program application and the IRS Form W-9 are true and accurate.

The Subrecipient is a licensed child care center, a licensed family child care home or group home or a license-exempt center as of **June 15, 2021** and is currently open and caring for children and meets the eligibility criteria for this grant program.

The Subrecipient understands that any funding provided by this sub-award is being provided under the Program and is authorized under the federal funding guidelines. Grant funding may only be used for eligible costs impacted by the COVID-19 pandemic and as established by the Department and the U.S. Department of the Treasury, who governs these funds.

The Subrecipient has the legal authority to apply for federal, State, and local assistance, and has the institutional, managerial, and financial capability to ensure that the child care program will comply with the established requirements of this sub-award. The Subrecipient complies with all relevant laws, regulations, and executive orders from the State and federal government, including the social distancing guidelines and other increased safety measures outlined in the most recent [DCFS Guidance](#).

The Subrecipient will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by any applicable federal, State, and local agencies for the maintenance and operation of such facilities.

The Subrecipient will continue to comply, as applicable, with the provisions of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), the Davis-Bacon Act (40 U.S.C. 276a-276-1), the Drug-Free Workplace Act of 1988 (44 CFR, Part 17, Subpart F), the Fair Labor Standards Act (29 U.S.C. 201), and the Illinois Prevailing Wage Act (820 ILCS 130/1).

The Subrecipient will comply with all relevant laws and regulations concerning non-discrimination.

The Subrecipient will pay no appropriated funds to any person for influencing or attempting to influence an officer or employee of federal, State or local government, or an employee of a member of any federal, State or local government in connection with the awarding of any State and federal contract, the making of any State and federal grant, the making of any State and federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any State and federal contract, grant, loan or cooperative agreement.

The Subrecipient will take all practical steps to remain viable, solvent, and in operation. Additionally, the Subrecipient attests that it has not taken any material steps to dissolve in 2021.

The Subrecipient has no lawsuits, claims, suits, proceedings or investigations pending, to the knowledge of the Subrecipient, threatened against or affecting the Subrecipient (or its officers and directors) in respect of the assets of the Subrecipient nor, to the knowledge of the Subrecipient, is there any basis for any of the same, and there is no lawsuit, suit or proceeding pending in which the Subrecipient is the plaintiff or claimant which relates to the Subrecipient or assets of the Program.

The Subrecipient has no action, suit or proceeding pending or, to the knowledge of the child care program, there is nothing that threatens or questions the legality or propriety of the transactions contemplated by this document.

The Subrecipient has not received any notice of any investigation conducted or charges, complaints or actions brought by the State of Illinois or any governmental body within the State of Illinois regarding the Business or its officers and directors.

The Subrecipient nor its officers and directors have received any notice that it is the subject of any criminal investigations or charges.

The Subrecipient will hold harmless the United States and its agents and employees, the State of Illinois and its agents and employees, from and against all claims, damages, losses, and expenses arising out of or resulting from the approval of work, regardless whether such claim, damage, loss or expense is entirely or in part by the United States or the State of Illinois. The child care program understands that the release of all information by the Department and the Grantee, in any manner, is hereby authorized, and I hereby release all persons, agencies, firms, companies, and entities, from any damages resulting from such information.

The Subrecipient will use the proceeds of the sub-award supported by the Grantee exclusively for revenue loss and/ or expenditures incurred due to the Coronavirus Disease 2019 (COVID-19) between **April 1, 2021** through June 30, 2021.

The Subrecipient will not use any proceeds of the sub-award for expenditures that have been or will be reimbursed by any other grant source, including but not limited to Head Start/Early Head Start, Preschool for All/Prevention Initiative, grants from school districts or local governments, disaster relief funding, or the forgivable portion of loans such as the Paycheck Protection Program.

The subrecipient certifies that they will meet certain requirements throughout the period of the sub-award, including:

- When open and providing services, the subrecipient will implement policies in line with guidance and orders from state and local authorities and, to the greatest extent possible, implement policies in line with guidance from the Centers for Disease Control and Prevention (CDC) available at [www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html](http://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html).
- For each employee (including lead teachers, aides, and staff that are employed by the subrecipient to work in child care transportation, food preparation, and any other staff that the subrecipient employs for child care related purposes), the subrecipient will pay at least the same amount in weekly wages and maintain the same benefits (such as health insurance and retirement, if applicable) through June 30, 2021. The subrecipient may not involuntarily furlough employees from the date of application submission through June 30, 2021.
- The subrecipient will provide relief from copayments and tuition payments for families enrolled in the subrecipient's child care program, to the extent possible, and prioritize sub relief for families struggling to make either type of payment.

The proceeds of this sub-award will be used to address costs and losses incurred due to the Subrecipients' lost revenue/ increased cost or other adverse conditions caused by the COVID-19 pandemic Grant proceeds may be used to reimburse costs and losses such as

- equipment, including: Personal Protective Equipment and other supplies to promote health and safety; cleaning and sanitation supplies and services; training and professional development related to health and safety practices; equipment, supplies, services, and training that support meeting state and local health and safety guidelines; background checks; and purchases of or updates to equipment and supplies to respond to the COVID-19 public health emergency, including technological upgrades that programs can use to collect and report data,
- personnel costs, including: wages and benefits; increases in compensation; health, dental, and vision insurance; scholarships; paid sick or family leave; retirement contributions; ongoing professional development or training; premium or hazard pay; staff bonuses; employee transportation costs to or from work; support for staff in accessing COVID-19 vaccines, including paid time off for vaccine appointments, managing side effects, and transportation costs to vaccine appointments; and recruitment and retention of staff, rent or mortgage payments, utilities, facilities maintenance or improvements defined as minor renovations, and insurance, including: late fees or charges related to late payment; minor facilities renovations that do not meet the definition of major renovation in 45 CFR 98.2; and maintenance and minor renovations to address COVID-19 concerns,
- technology to facilitate e-learning, professional services procured and social distancing and cleaning and disinfecting services),
- mental health services, including: infant and early childhood mental health consultation; mental health consultations for staff; and other types of mental health supports to staff, and
- other costs of operation in accordance with the applicable administrative rules or the policy directives of the grantor incurred during the 2021 grant period.

All spending related to this Program must be reimbursable by the federal funding guidelines.

An award made to the Subrecipient in this round of funding does not bar the Subrecipient from applying for future funding opportunities if they continue to meet the eligibility requirements established.

Subrecipient certifies that at least 25% of the child care program's revenues are received from private pay tuition, other private funding and/or IDHS Child Care Assistance Program (CCAP).

Subrecipient certifies that monthly reports, due the 15th day of the following month (e.g., April 15, 2021 for the month of March 2021) will be submitted to the Grantee in a timely manner.

Subrecipient certifies that the child care program is open and currently caring for children at the time of application.

Subrecipient certifies that it will return any unused portion of the grant award.

Subrecipient certifies that it will maintain and make available to INCCRRA, the State of Illinois and the US Department of the Treasury upon request all documents and financial records in compliance with all related Treasury guidance and subsection 601(d) of the Social Security Act, as amended, (42 U.S.C. 801(d)). All records pertinent to the sub-award shall be retained for five years from the last payment made from the Program.

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**SIGNATURE PAGE**

The individual below, acting in the capacity to represent the Subrecipient in completion of this certification, certifies that all information contained herein, is true to the best of his/her knowledge and belief. I declare under penalty of perjury that the above statements are true and correct.

Authorized Representative \_\_\_\_\_

(Name) \_\_\_\_\_

Signature \_\_\_\_\_

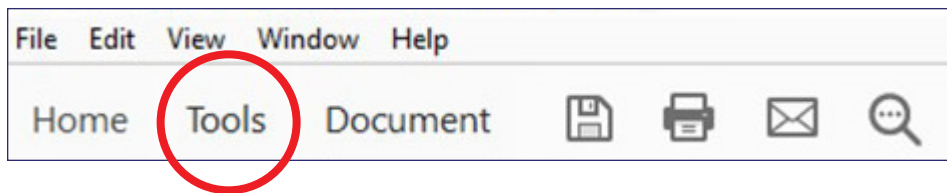
Title \_\_\_\_\_ Date \_\_\_\_\_

Name of Program \_\_\_\_\_

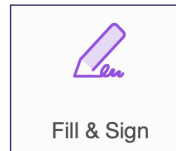
# How to Create an Electronic Signature in a pdf (Adobe Acrobat)

1 Open the pdf document in Acrobat Adobe Reader.

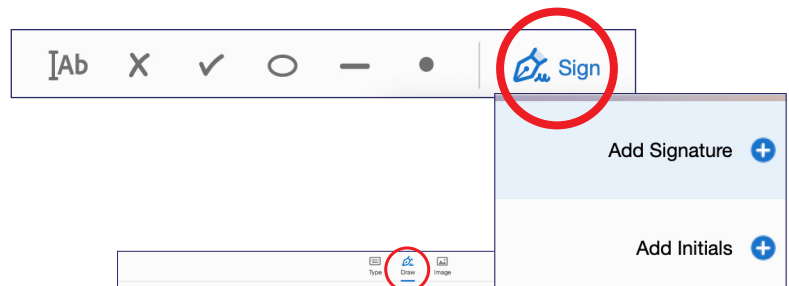
2 Select the **“Tools”** tab in the top menu bar.



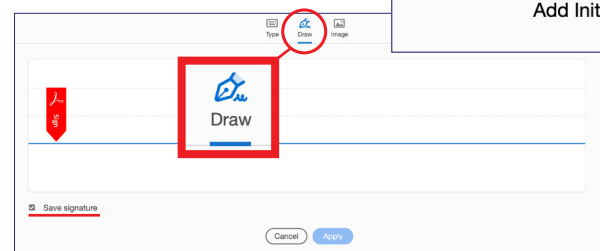
3 Select **“Fill & Sign”**.



4 Click the **“Sign”** button and then **“Add Signature.”**



5 Select the **“Draw”** option. Then, using your mouse, sign your name in the box. *Note: You will have the option to save your signature for future use.*



6 After completing the signature, click **“Apply”**. Drag the signature box to any area of the pdf needing a signature.

