

# Appeal Form

## Strengthen and Grow Child Care Grant (SGCC) 2023

*Round 5 Appeals covering February, March, and April 2023*

Please complete and submit this form with your appeal. Appeals that do not include this form will not be processed.

Appeals must include the following information:

**Program Name:** \_\_\_\_\_

**DCFS License Number:** \_\_\_\_\_

**Reason for Appeal:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

Please also include:

- Copy of your DCFS License demonstrating your license capacity.
- Documentation to show that program is open and serving children, including number of classrooms, and CCAP eligibility.
- Email communication/documentation that shows you have been in contact with INCCRRA help desk, or specific counselor, regarding any issues you were experiencing that kept you from being able to submit your application.