



JB Pritzker, Governor

Illinois Department of Human Services

Grace B. Hou, Secretary

100 South Grand Avenue East • Springfield, Illinois 62762
401 South Clinton Street • Chicago, Illinois 60607

September 30, 2022

To: License-exempt Non-relative Providers and Families Using Their Care

From: Illinois Department of Human Services, Division of Early Childhood

Re: Health & Safety Training Requirements (Deadline Extension)

As a reminder, effective July 1, 2022, all license-exempt (not licensed by DCFS) non-relative child care providers who are approved to receive payments through the IDHS Child Care Assistance Program (CCAP) must adhere to the Health and Safety Orientation training requirements listed below.

The deadline for current CCAP providers to complete the trainings is being extended from October 1, 2022, to January 1, 2023. Current providers must complete training requirements before January 1, 2023 to receive payment for new families or to continue to be paid for current families after their next redetermination. Provider CCAP payments could end starting with redeterminations occurring in January, 2023 if the provider hasn't completed the health and safety trainings listed below and entered them in their Gateways to Opportunity Registry account.

HEALTH AND SAFETY ORIENTATION TRAINING REQUIREMENTS

License-exempt non-relative home providers, their assistants/substitutes and license-exempt center providers (including directors, teachers, aides, and staff with access to children) caring for children paid for through CCAP must meet the following requirements within 90 days of being approved for CCAP payments:

- **Become a Gateways to Opportunity Registry member and renew membership every year.**
 - **To become a Registry member visit: <https://registry.ilgateways.com>.**
- **Complete Pediatric First Aid and Cardiopulmonary Resuscitation (CPR) Certification by an approved training entity**
- **Complete Department of Child & Family Services (DCFS) Recognizing and Reporting Child Abuse and Neglect Mandated Reporter training**
- **Complete Child Development, Health, and Safety Basics course or obtain ECE Credential Level 1 Training-Tier 1**
- **Enter your completed trainings in the Gateways Registry and print and keep a copy of your certificates and First Aid/CPR card.**

Training completion is subject to monitoring and inspection by Child Care Resource and Referral (CCR&R) Health and Safety Coaches.

Additional information can be found in the Child Care Assistance Program Policy Manual in [Section 05.05.01 - CCAP Provider Health and Safety Training Requirements](#).

Please contact a Health and Safety Coach at your CCR&R agency if you have questions or need assistance.



JB Pritzker, Governor

Illinois Department of Human Services

Grace B. Hou, Secretary

100 South Grand Avenue East • Springfield, Illinois 62762
401 South Clinton Street • Chicago, Illinois 60607

CCR&R Agency Name	CCR&R Locations by County	Phone Number	CCRR Training Calendars
YWCA Northwestern Illinois: Child Care Solutions	Boone, Jo Daviess, Stephenson, Winnebago	(815) 484.9448 ext.237	https://www.ywcanwil.org/childcare-home/
4C: Community Coordinated Child Care	Carroll, Dekalb, Lee, McHenry, Ogle, Whiteside	(815) 758-8149 ext.273	https://www.four-c.org/calendar/
YWCA of Metropolitan Chicago	Lake, DuPage, Kane	(630) 580-3123	https://ywcachicago.org/calendar-2/action~month/exact_date~1646114400/request_format~json/
Child Care Resource and Referral - Joliet	Grundy, Kankakee, Kendall, Will	(815) 741-1163 ext.250	https://www.childcarehelp.com/training
Illinois Action for Children	Cook	312-823-1421	https://www.actforchildren.org/program-supports/health-safety-resources
CCR&R of Midwestern IL: SAL Family and Community Services	Henderson, Henry, Knox, McDonough, Mercer, Rock Island, Warren	(309) 205-3070 Option 4	https://www.childcareillinois.org/provider-services/training-and-professional-development
Child Care Connection: SAL Family and Community Services	Bureau, Fulton, LaSalle, Marshall, Peoria, Putnam, Stark, Tazewell, Woodford	(309) 686-3850 ext. 2102	https://www.salccc.org/provider-services/training
CCR&R Network	Dewitt, Ford, Livingston, McLean	(309) 828-1892	https://www.ccrn.com/Training.php
Child Care Resource Service: University of Illinois	Champaign, Douglas, Iroquois, Macon, Piatt, Vermillion	(800) 325-5516 or (217) 333-3252	https://ccrs.illinois.edu/training/
CCR&R: Eastern Illinois University	Clark, Coles, Cumberland, Edgar, Moultrie, Shelby	(217) 581-6698	https://www.eiu.edu/ccrr/training.php
West Central Child Care Connection	Adams, Brown, Calhoun, Cass, Greene, Hancock, Jersey, Pike, Schuyler	(217) 222-2550	https://www.wcccc.com/provider-services/trainingworkshops
Community Child Care Connection	Christian, Logan, Macoupin, Mason, Menard, Montgomery, Morgan, Sangamon, Scott	(217) 525-2805 ext. 8385	https://www.4childcare.org/training-calendar
Children's Home & Aid Child Care Resource & Referral Program	Bond, Clinton, Madison, Monroe, Randolph, St. Clair, Washington	(800) 847-6770 Ext. 360 800-467-9200, Ext. 390	https://www.childrenshomeandaid.org/early-childhood-care-education/child-care-resource-referral/ccrrsouthern/provider-services/training-opportunities/
Project CHILD: CCR&R: Rend Lake College	Clay, Crawford, Edwards, Effingham, Fayette, Jasper, Jefferson, Lawrence, Marion, Richland, Wabash, Wayne	(618) 244-5209 ext. 103	https://www.projectchild.net/for-providers/professional-development/
CCR&R: John A. Logan	Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Johnson, Massac, Perry, Pope, Pulaski, Saline, Union, White, Williamson	(618) 985-5986	https://www.ccrjalco.com/ccaptraining.html