Gateways Entitled Review Group Meeting
February 16, 2018
2:00 PM – 3:30 PM
Call – In Number: 1(866)951-1151
Access Code: 1099578
Minutes

Attendees:

Andrew Hand

Carla Diez

Jennifer Kemp Berchtold

Julie Lindstrom

Lisa Downey

Melissa Batchelor

Rebecca Pruitt

Stephanie Hellmer

Tami O'Daniel

Call was split into two teams:

Team One

Members
- Andy Hand (INCCRRA)
- Carla Diez
- Julie Lindstrom
- Rebecca Pruitt

Schools to Approve
- City Colleges of Chicago
  - ECE
    - All competencies met
    - Required experience hours are embedded into the coursework
    - Assessment titles need to be more descriptive
    - 109 & 143 need to be removed from the Program Layout
    - 262 needs to be added to the level 3 Program Layout
    - 210 needs to be added to the Program layout and a syllabus is needed
  - ITC
    - All competencies have been met
    - Required experience hours are embedded into the coursework
    - Assessment titles need to be more descriptive
    - DC 259 shows 250 hours
      - Listed on both ECE and ITC Program Layout
        - Needs a clear breakdown of age ranges
    - CD 248, 107 and 259 are missing from the Program Layout
  - IDC
    - All competencies met

- Some level 2 competencies addressed
    - Recommend they be removed
- Students applying will need 1200 hours of administrative work experience
    - o Higher Education Liaison will follow up with faculty regarding suggested edits

- Lewis and Clark
    - o ECE
        - All competencies met
        - Required experience hours are embedded into the coursework
    - o ITC
        - All competencies met
        - Required experience hours are embedded into the coursework
        - Only applying for ITC Level 2
    - o IDC
        - All competencies met
        - Required ECE experience hours are embedded into the coursework
        - Students will be required to obtain 1200 hours of documented administrative hours
    - o Entitled Review Group voted and approved Lewis and Clark for ECE 4, ITC 2, and IDC I

- Illinois Valley Community College
    - o Need correct syllabi
    - o Higher Education Liaison will contact faculty
    - o Application will be reviewed at March meeting

Team Two

Members
- Jenny Kemp Berchtold
- Lisa Downey
- Melissa Batchelor
- Stephanie Hellmer (INCCRRA)

Schools to Approve
- Highland Community College
    - o ECE:
        - PPD4 (level 3) – ECE 212 is missing from PL
            - Recommend it to be assessed in ECE 203
        - Program Layouts:
            - Level 2 – Remove ECE 125 and ECE 202, no competencies assessed(Could keep 125 because of observation hours)
            - Level 3 – ECE 128 Practicum hours are the same as on the ITC PL
            - ECE 212 is missing but is assessed in PPD4
            - Update total experience hours to reflect 10 OR 74
            - Level 4 – Combine ECE 125 and ECE 2014 into one box like on the Level 3 PL
            - ECE 209 Internship – no competencies

- o Recommend at least one competency is assessed
  - Update to 125 hours so the remaining 100 hours can be used for the IDC ECE experience hours
  - Update total experience hours to reflect 135 OR 189
- o ITC:
  - ECE 128 Practicum has no IT competencies
    - The 64 hours are also included in ECE PL
  - Recommend increasing work experience in ECE 205 and 213 to 25 hours each or the equivalent of 50 hours total
  - OR students would have to supplement the remaining 60% (540 hours of documented work experience)
- o IDC:
  - ECE 209 ECE Internship – no IDC competencies assessed
  - Update to 100 hours (remaining 125 is used for ECE Level 4)
  - Move it to bottom of the PL into the total hours box instead of listed with Admin courses
  - Recommend at least one or more IDC competencies assessed in ECE 211 Management Practicum
- o ECE/ITC/IDC approved pending updates
  - Higher Education Liaison will follow up with faculty regarded suggested edits

- Waubonsee
  - o ECE
    - All competencies met
    - Practicum is used for more than one credential, which could be confused as double the embedded hours
      - Age-range of experience hours needs to be more clear
  - o ITC
    - All competencies met
    - ITC4
      - Need to remove 198 from the PL, as well as 220, 140, 210, and 215
      - IT-specific experience hours should be changed to 140 or 120
    - ITC3
      - Need to remove 198 from the PL
      - Age range of embedded hours needs to be clear
    - ITC2
      - 204 should be removed from the competency Alignment Table
  - o IDC
    - All competencies assessed
    - Required hours are embedded in coursework
    - 101, 115, 198, 106, 120, 125, 130, 220, 140, 210, 215 can be removed from the Program Layout as they do not satisfy competencies
    - Eng 101 is used to satisfy T1 competency and should be added to Program layout
  - o Higher Education Liaison will follow up with faculty regarding the suggested edits

- Southeastern Illinois Community College

- o ECE
- o ITC
- o IDC
- o Insufficient time to review SIC
  - SIC moved to the March meeting

Adjourn