



# GATEWAYS TO OPPORTUNITY®

## Illinois Professional Development System

### Family Specialist Credential Committee Telenet

December 19, 2017

9:00 – 10:00 am

#### Attendees:

Diane Scruggs\*

Granada Williams

Heather Seitz

\*denotes co-chair

Jamilah R. Jor'dan\*

Penny Smith

Shauna Ejeh

Stephanie Hellmer

Tami O'Daniel

**Welcome** –*Diane Scruggs, co-chair*

#### September 19, 2017 Minutes

- Motion to approve minutes made by Granada Williams.
- Motion seconded by Penny Smith.
- Motion passed and minutes approved.

#### Overview of Family Specialist Credentials (FSC) Awarded (Attachment A)

- With the Committee's guidance through course articulations and reviewing hundreds of FSC applicant files, INCCRRA staff was able to begin awarding Family Specialist Credentials internally.
  - Inclusive of pilot applicants, 323 Family Specialist Credential Levels 2-5 have been awarded to 319 applicants. Some applicants have level advanced.
  - In 2017, 148 Family Specialist Credentials have been awarded. With an aspirational goal of awarding 125 Credentials in 2017, we have already surpassed our goal.
  - Since the last FSC Committee meeting on September 19, 2017, 13 Family Specialist Credentials have been awarded.
  - Question: Do you know geographically where most Credentials are awarded?
    - Since the northern part of the state is more densely populated, most likely a larger portion of Credentials awarded are to applicants who live or work in the northern part of the state. However, people statewide are applying for the Family Specialist Credential.
- Any applicant file anomalies will continue to be brought to the Committee for review through June 30, 2018.

#### Family Specialist Credential DRAFT Framework (Attachment B)

- All Gateways Credential Frameworks have been updated to reflect competencies. The content of the frameworks has not changed.
- The Illinois Department of Human Services (IDHS) has the frameworks for review so the word "draft" can be removed.
- Once IDHS approves the competency frameworks, they will be placed on the Higher Education section of the Gateways website.
  - HE faculty need these frameworks to assist with aligning to Gateways Credentials.
- Question: What is the status of institutions becoming entitled for the FSC?

- Dozens of institutions have been contacted with several visits made with faculty. Program redesigns and ECE/ITC/IDC entitled competency application December 31, 2017 deadline are preventing faculty from aligning to the new Credentials.
- The Illinois Association of Community Action Agencies (IACAA) Family and Community Development Certification has been cross-walked to the Family Specialist Credential (FSC). It meets the following competencies: OA2, CPD1, IRE2, FCR1, FCR2, PPD2, and PPD3.
  - The Head Start Basic Family Services Credential curriculum was requested to cross-walk with the FSC. However, the curriculum was never submitted to INCCRRA for consultant review.
- Question: What is the difference between supervised and documented work experience?
  - Supervised work experience is typically obtained during a practicum or internship.
  - Documented work experience is obtained by currently working in the field.
- Action: Jamilah will email INCCRRA staff about the City Colleges' involvement with Gateways.

#### **Renewal Recommendation:**

- All pilot Family Specialist Credentials will expire December 31, 2019. The FSC renewal recommendation is as follows:
  - **Family Specialist Credential Levels 2-5:**
    - 45 clock hours of training (or 3 semester hours of coursework) in family development, family services and/or topics focused on working directly with families specific to Family Specialist Content Areas.
    - A combination of both college coursework and training hours may be utilized and completed within the last five years.
    - Current Registry Membership
  - **Rationale:** All Gateways Credentials must be renewed every five years. These renewal requirements for the Family Specialist Credential are consistent with the current renewal requirements for other Gateways Credentials.
- Question: When are applicants notified regarding Credential renewals and expiration dates?
  - All applicants receive a notice one year in advance of Credential expiration dates.
  - Each Credential has a renewal checklist.
    - If possible, can the checklist be included with the expiration notification?
- Five finger vote:
  - Five fingers: IIII
  - Four fingers: I
    - One voting member left the call before the vote was taken.
  - Recommendation approved.
  - This recommendation will be presented during the February Qualifications and Credentials (QC) telenet.

#### **Announcements**

- The Family Specialist Credential Committee oversight is coming to an end. There will be two more FY18 telenets and then the Committee's work will be complete.
  - All FSC Committee members are encouraged to stay involved and join another Committee under the Professional Development Advisory Council (PDAC).
  - During the February Family Specialist Credential Committee telenet, Julie Lindstrom will be present to discuss the various opportunities to stay involved.
- Jamilah R. Jor'dan has left Chicago State University. She has been newly appointed as Deputy Director in the Governor's Office of Early Childhood Development (GOECD). Jamilah will be working under Cynthia Tate. She will continue to co-chair this committee through FY18.

**FY18 Meeting Dates**

- 3rd Quarter Tuesday, February 20th, 2018 9:00 AM - 10:30 AM
- 4th Quarter Tuesday, April 17th, 2018 9:00 AM - 10:30 AM

**Adjourned at 9:54 am.**

**Attachments available upon request.**

DRAFT

