



GATEWAYS TO OPPORTUNITY®

Illinois Professional Development System

Family Specialist Credential Committee Telenet

April 6, 2016

9:00 – 10:30 am

Minutes

Attendees:

Christine Westerlund

Jamilah Jor'dan*

Stephanie Hellmer

Donna Emmons

Kennye Westbrook

Tami O'Daniel

*denotes co-chair

Welcome – *Jamilah Jor'dan, co-chair*

Approval of March 4, 2016 Minutes

- Motion to approve minutes made by Donna Emmons.
- Motion seconded by Kennye Westbrook.
- Motion passed and minutes approved.

Family Specialist Credential Recommendation Updates

- The committee reviewed the FSC Benchmarks recommendation (Attachment A).
 - Approved at Qualifications & Credentials – March 17, 2016
 - Approved at PDAC Steering – March 23, 2016
 - Submitting to PDAC – April 29, 2016
 - If approved, the Family Specialist Credential will go to IDHS for final approval.
- The committee reviewed the FSC Level 5 recommendation (Attachment B).
 - Approved at Qualifications & Credentials – March 17, 2016
 - Approved at PDAC Steering – March 23, 2016
 - Submitting to PDAC – April 29, 2016
 - If approved, the Family Specialist Credential will go to IDHS for final approval.
- The committee reviewed the FSC Framework recommendation (Attachment C).
 - Approved at Qualifications & Credentials – March 17, 2016
 - Approved at PDAC Steering – March 23, 2016
 - Minor revision to FSC Level 3 to meet the federal financial aid requirement of 16 semester hours.
 - Added “one additional point is required from general education or Content Area specific education” bar across general education or Content Area specific education columns. Submitting to PDAC – April 29, 2016
 - If approved, the Family Specialist Credential will go to IDHS for final approval.
 - Motion to approve the FSC Framework made by Kennye Westbrook. Motion seconded by Donna Emmons. Updates to FSC Framework approved.

Final Report (Attachment D)

- Jamilah extended her gratitude to the hard work and dedication of the committee members and INCCRRA staff in compiling and organizing the final report.

- The report has been submitted to the Marketing department to prepare for publishing. A spiral bound copy of the final report will be distributed during the April 29, 2016 PDAC meeting. All FSC Committee members will also receive a copy.
- Please submit any edits to professional titles or organizations to INCCRRA staff immediately to ensure accuracy.
- The committee suggested the following edits to the final report:
 - Gender (page 11)–keep this section.
 - Summary (page 22-23)–Update the “Illinois Landscape” section but rename to “Illinois Family Support Landscape”

Announcements

- Donna Emmons is retiring. This will be her last FSC meeting. We all congratulated her and thanked her for dedicating her time to the Family Specialist Credential.
- May 5, 2016 FSC telenet will include any final updates and awarding credentials. If there are no updates or applicants to credential, this meeting may be postponed until June.

Motion to Adjourn by Donna Emmons.

Motion seconded by Kenye Westbrook.

Adjourn at 9:48 am.

FY16 Meeting Dates

- Thursday, May 5, 2016 Telenet 9:00 am – 11:00 am
- **June meeting TBD*

Target Dates for FSC Recommendations:

- Qualifications & Credentials – March 17, 2016 10:00 am – 3:00 pm ✓
 - Back up – April 19, 2016 1:30 pm – 3:30 pm
- PDAC Steering – March 23, 2016 10:00 am – 3:00 pm ✓
 - Back up – May 18, 2015 10:00 am – 3:00 pm
- PDAC – April 29, 2016 10:00 am – 3:00 pm
 - Back up – June 17, 2016 10:00 am – 3:00 pm
- IDHS – June 2016

Attachments available upon request.