



**PDAC Family Child Care Credential Committee Meeting  
Minutes**

**April 9, 2016**

**10:00 AM – 3:00 PM**

**Attendees:**

Barb Christmas	Malia Owens	Penny Williams-Wolford	Tami O'Daniel
Danyle Watkins	Melissa Johnson	Sandra Cole*	Tricia Desmond
Diana Rosenbrock*	Michelle Wagner	Sue Jackson	

*\*Denotes Co-Chair*

**Welcome**

- Diana Rosenbrock welcomed attendees to the meeting.

**Approval of April 7, 2016 Minutes (Attachment A)**

- Motion to approve minutes was made by Sue Jackson.
- Motion seconded by Michelle Wagner.
- Motion passed and minutes approved.

**Family Child Care Credential Pilot Updates**

- **298 direct route applications received**
  - 79 total direct route credentials awarded
    - 3 – Level 5
      - 1 was a Level Advance from Level 4.
    - 19 – Level 4
    - 20 – Level 3
    - 37 – Level 2
- **27 entitled route applications received**
  - 8 total entitled route credentials awarded
    - 0 – Level 5
    - 4 – Level 4
    - 1 – Level 3
    - 3 – Level 2
- **Target dates for approval of recommendations:**
  - **Qualifications and Credentials** – April 19, 2016
  - **Steering** – May 18 and 19, 2016
  - **PDAC** – June 24, 2016

**Family Child Care Credential Survey Data**

- Pilot surveys were emailed to all direct and entitled route applicants and faculty on February 23, 2016.
- Survey responses were recorded on March 8, 2016.
- Committee members reviewed and discussed survey responses (**Attachment B**).

**Review of Faculty Recommendations**

- Faculty from entitled route pilot institutions met March 8, 2016 to discuss their experience with the Family Child Care Credential Pilot and made suggestions for recommendations.

- Committee members reviewed the faculty suggestions for recommendations and were asked to think about these as formal recommendations are created (**Attachment C**).

### **Family Child Care Credential Framework Recommendations**

- Committee members referred to a list of discussion questions (**Attachment D**).
- A list was also referenced of those that had been awarded a credential via the direct route. This anonymous list indicated the following:
  - Degree earned
  - ECE points
  - FCC points
  - At Levels 4 and 5 if all content areas were required, would it have affected the applicants current Family Child Care Credential level earned.
- **Level 2**
  - Points required in ECE/SA and FCC and work/practical experience hours shall remain the same.
  - Form an alternate pathway to Level 2. Under ECE: Similar to using a CDA, “Completion of ECE Level 1 or SAYD Level 1 AND completion of the Bronze Circle Trainings”.
    - Not only will this provide an alternate pathway to the Level 2, it will also align systems and make it easier for providers to navigate and understand.
    - Vote taken:
      - Five fingers – 8
      - Three fingers – 1
        - Three finger vote voiced concern that it may be hard for higher education institutions to engage students in coursework when they can get Level 2 with no college at all.
- **Level 3**
  - Points required for ECE/SA and FCC and work/practical experience hours shall remain the same.
  - Revise General Education requirements to “Three semester hours: Any Math, English, and General Education Electives (Psychology, Sociology, and Science, etc.) (These 9 hours must be credit bearing and non-developmental 100+)” to align with the ECE Credential framework.
    - Vote taken:
      - Five fingers – 9
- **Level 4**
  - Points required in ECE/SA and FCC and work/practical experience hours shall remain the same.
  - Revise General Education requirements to “Associate’s Degree or 60+ semester hours (including the 9 semester hours listed at level 3)” to align with the ECE Credential framework.
  - Revise content areas required at Level 4 for Education and Training in Early Care and/or Education to “include a minimum of one point in each area”.
    - At levels 4 and 5 if is important that providers have at least one point in each area. This is also consistent with the ECE Credential.
    - Vote taken:
      - Five fingers – 9
- **Level 5**
  - Points required in ECE/SA and work/practical experience shall remain the same.
  - Points required in FCC content areas will decrease from 15 to 12.

- Vote taken:
      - Five fingers – 9
  - Revise content areas required at Level 5 for Education and Training in Early Care and/or Education to “include a minimum of one point in each area”.
    - Vote taken:
      - Five fingers – 9
- **All Levels**
  - Remove professional contributions as a requirement and only required at renewal to be consistent with other Gateways Credentials.
    - Vote taken:
      - Five fingers – 9

### **Family Child Care Credential Benchmark Revisions and Recommendations**

- Committee members discussed the Technology content area of benchmarks (**Attachment E**).
  - Technology has been a hard content area for applicants to fulfill the one point required at level 5.
  - This content area could be eliminated and the benchmarks distributed between Curriculum and Program Design (CPD) and Business (BUS).
  - Comments in support of eliminating the Technology content area:
    - Technology may be included in coursework throughout different content areas.
    - Many applicants have a hard time getting points in Technology.
    - Current benchmarks for Technology could easily merge into CPD and/or BUS.
  - Comments in favor of keeping the Technology content area:
    - The issue of technology in the child care profession is a priority with children starting to use technology at a young age. Providers need to know how to work the “gadgets” and keep children safe in doing so.
    - Computer skills are necessary as more trainings and coursework are online.
    - It is important for providers to be highly competent in multi-media sources.
    - By Level 5 of the credential, providers should have taken a course specific to technology.
    - Technology is important for child screenings, communication with parents and colleagues, and finding learning activities, etc.
    - If points at Level 5 are reduced from 15 to 12, it makes sense to keep the 4 content areas.
  - Committee members were all in agreement to keep the Technology content area.
- Committee members have been discussing incorporating Leadership into the Advocacy content area for a few months.
  - Dr. Marie Masterson and Lisa Ginet, who wrote the Family Child Care Credential benchmarks were contacted and asked to draft performance areas and benchmarks to include Leadership in the Advocacy content area.
    - Dr. Marie Masterson incorporated the changes to revise the Advocacy content area to Leadership and Advocacy which included the addition of two performance areas and adding several benchmarks (**Attachment F**).
    - Committee members reviewed draft of the revised content area.
    - Vote was taken to accept the revision as presented:
      - Five fingers – 9

### **Family Child Care Credential Final Report Draft (Attachment G)**

- Committee members were asked to review the history and credential development sections of the final report and email any additions and/or revisions to INCCRRA staff by Friday, April 15, 2016.

### **Next Steps**

- Formal Recommendations will be typed and emailed to committee for final review before they go to QC on April 19, 2016.
- Dates were discussed for future meetings. INCCRRA staff will send Meeting Wizards to committee to select dates for the remainder of FY 16.

**Attachments available upon request**

**Adjourn**

