

GATEWAYS TO OPPORTUNITY®

Illinois Professional Development System

PDAC Qualifications and Credentials (QC) Committee

March 17, 2025

Meeting Minutes

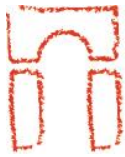
Barb Volpe	Gwyn Moss	Sheryl Robin
Bela Mote	Joan Longtin	Stephanie Hellmer
Carole Franke	Julie Lindstrom	Stormy Udell
Cerathel Burgess Burnett	Marsha Hawley	Tamara Notter
Connie Shugart	Miranda Lin	Tammy King
Debbie Jaye	Ruth Kimble	Wendy Connell
Elva De Luna	Sara Seitz	Yinna Zhang

Welcome – Bela Moté, Gwyn Moss and Sharyl Robin, Tri-chairs

- Review and Approval of Minutes
- October 28, 2024
 - Cerathel Burgess Burnett made a motion to approve the minutes.
 - Debbie Jaye seconded the motion.
 - Minutes approved.

The Tri-Chairs reviewed the current goals and would like to prioritize Goal 1 for a review of the goals and add action steps.

- Goal 1: Utilize PDAC approved definitions for Relationship-Based Professional Development (RBPD) and Job-Embedded Professional Development (JEPD) by placing within Gateways Credential frameworks to expand opportunities for workforce development.
 - Wendy Connell shared that a Job-Embedded training had been developed that included topics on leadership, professional development, continuous quality improvement and reflective supervision for administrators as part of the SMART Start Quality pilot group. By using the training individuals would receive competency credit.
 - This work could also be part of Goal 2.
 - If committee members are aware of other models, please share them so others can see examples.
 - Research should focus on finding models on Job-Embedded or Relationship-Based coaching credit or models.
 - Review training and experiences such as the ECPL coaching model. This model is more towards on-going professional development rather than credentials.
 - Are there ways to demonstrate intensive coaching? What is the model that would count towards that, and how is it approved and given credit?
 - Action step:
 - An ad-hoc with Tamara Notter, Tammy King, Leslie Layman and Sharyl Robin will look at models of Relationship-Based or Job-Embedded coaching that could go towards competencies or college credit.



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- Goal 2: Inform and refine existing efforts to expand use of competency infrastructure for Gateways Credentials (in partnership with Higher Education Committee).
 - The Committee had previously determined that Objective 2, micro credentials, would be a priority for their work.
 - The Committee felt they are not hearing from the workforce of a need for micro credentialing as much as having a PDR or another resource that can help them better understand what competencies or content areas they are missing and need in order to attain their credentials.
 - Are there other industries or sectors that we can look at for examples that could be applied to the ECE field and model it going forward?
 - The Committee voted to focus on Objective 1, which will focus on taking the existing competency structure and making it more accessible and transparent to the field.
 - Action Steps could include:
 - Review existing videos and if needed, develop a new short video explaining the competencies, credentials and/or content areas. Review FAQs or materials that have been shared with the workforce for input for clarity. Gateways has a current credential “how to” document regarding credentials that can be reviewed as a starting point.
 - Identify areas of where applicants get stuck and then develop solutions to mitigate issues.
 - The goal is to help more people attain their credential.
 - Barb Volpe, Debbie Jaye and Tamara Notter volunteered to review materials and videos related competencies and content areas.

Credential Updates

- Family Specialist Credential
 - Faculty members and practitioners are reviewing the competencies to make sure they are as up to date as possible, relevant, and appropriate for the workforce since they were developed. The review will conclude before the end of June.
 - The number of credentials awarded, the number of institutions that offer the credential, and coursework being offered are also being reviewed.
- Illinois Director Credential
 - The Illinois director credential has just begun the review process with an Ad Hoc being formed with faculty and community members as part of the process..
- If any recommendations are put forward will come to the Qualifications and Credentials Committee for review and then on to PDAC.

Adjourn