



GATEWAYS TO OPPORTUNITY®

Illinois Professional Development System

PDAC Technical Assistance (TA) Credential Committee Telenet Minutes

Wednesday, June 21, 2017

9:30 AM – 11:00 AM

Attendees:

Amy Law

Joan Longtin

Karen McCarthy

**Denotes Co-Chair*

Lisa Downey*

Peggy North-Jones

Sandy Young

Sharyl Robin*

Stephanie Hellmer

Tami O'Daniel

Welcome – *Sharyl Robin, co-chair*

Approval of March 10, 2017 Meeting Minutes

- Motion to approve minutes made by Peggy North Jones.
- Motion seconded by Karen McCarthy.
- Motion passed and minutes approved.

Gateways Technical Assistance (TA) Credential Updates

- To date there have been 60 Technical Assistance Credentials awarded since December 2015 (this includes both pilot and post pilot applicants).
- So far in 2017, 4 TA Credentials have been awarded. With an aspirational goal of awarding 30 TA Credentials in 2017, 13.33% of this goal has been met.
- Committee discussed suggestions for marketing the TA Credential.
 - Postcards/Panel Cards should continue to be shared with CCR&R's.
 - Postcards could be mailed to Illinois Trainer Network trainers and Professional Development Advisors.

TA Credential Applicant Review (Attachment A)

- The TA Credential Committee confirmed that the following applicant has met the requirements of the Technical Assistance Credential:
 - Applicant N3422 – approved for TA Credential Level 5.
 - Applicant N204401 - approved for TA Credential Level 5.

Review of revised TA work experience form (Attachment B)

- Committee members looked at the updated TA work experience forms.
 - These forms are included with the TA Credential application on the Gateways website.
- Committee comments included:
 - On page 4, change the second header from “Technical Assistance Work & Practical Experience” to “ECE/School-Age Work & Practical Experience”.

- On Page 2, “Please note: Intentional relationship-based coaching and mentoring is typically a small portion of full-time duties.....” may be confusing to those who act as a coach or mentor full-time.
 - This form will be tested over the next few months and additional edits may be made if necessary.

Course and Training Description Review (Attachment C)

- Course descriptions were reviewed and TA Content Areas assigned.

Next Steps and Announcements

- Quarterly telenets will be scheduled for FY18.
- Peggy North-Jones is retiring. This will be her last meeting with the TA Committee.
 - Peggy will connect with Tami to refer new staff from Caregiver Connections to serve in her place on the TA Credential Committee.

Adjourn

Attachments Available Upon Request

