



GATEWAYS TO OPPORTUNITY®

Illinois Professional Development System

PDAC Technical Assistance (TA) Credential Committee

Tuesday, May 23, 2017

10:00 AM – 11:30 AM

Telenet

Meeting Minutes

Attendees:

Barbara Volpe

Joni Scritchlow

Teri Meismer

Jamie Nichols

Lisa Downey*

Stephanie Hellmer

Joan Longtin

Peggy North-Jones

Tami O'Daniel

**Denotes Co-Chair*

Welcome – Lisa Downey, co-chair

Approval of March 10, 2017 Meeting Minutes

- Motion to approve minutes made by Barbara Volpe.
- Motion seconded by Teri Meismer.
- Motion passed and minutes approved.

Gateways Technical Assistance (TA) Credential Updates

- To date there have been 59 Technical Assistance Credentials awarded.
- Five Technical Assistance Credential applications have been received in 2017.
- Letters are being sent to applicants that applied for the Credential during the pilot to inform them that the pilot has closed and we have not received required documents to be able to award their Credential.
 - Pilot applicants were notified to contact us and indicate that they are still interested in completing the TA Credential requirements.
 - Pilot applications will be closed on June 20, 2017.

TA Credential Applicant Review (Attachment A)

- The TA Credential Committee confirmed that the following applicant has met the requirements of the Technical Assistance Credential:
 - Applicant N168282 – approved for TA Credential Level 3

Review of revised TA work experience form (Attachment B)

- Committee members reviewed a draft of the revised TA work experience forms.
 - Suggestions for edits under the example of how TA hours should be calculated:
 - Bold the words, “Intentional Relationship-based coaching.”
 - Add a sentence that states something to affect that in most cases, time spent offering this intentional relationship-based coaching and mentoring is a small portion of time.

- The last page of the TA work experience forms will indicate work experience with children.
 - This is the same form that is used for ECE, ITC, and IDC. In an attempt to not duplicate forms, this has been used for documenting applicants work experience with children for the TA Credential.
 - The Committee felt it was necessary to indicate the TA Credential on this form as well or create a new form for TA.
- These additional edits will be made and the final work experience form will be posted on the website soon.

Course and Training Description Review (Attachment C)

- Course descriptions were reviewed and TA Content Areas assigned.

TA Credential Outreach

- The Committee was asked to discuss how many individuals they felt there may be in the state performing Technical Assistance work as a relationship based coach or mentor.
 - Considering those in the roles of quality specialists, Illinois State Board of Education trainers, and both Head Start and independent consultants, the Committee felt there be around 500 professionals in the state performing relationship-based technical assistance.
- Gateways has printed panel cards and postcards to market the TA Credential.
 - Suggestions for reaching out to TA providers include emailing and distributing postcards to the following organizations:
 - Faculty for higher education institutions
 - Illinois State Board of Education
 - Illinois Resource Center
 - Illinois Head Start Association
 - Star Net
- Gateways staff will be scheduling visits with higher education for entitlement of the TA Credential.

Next Steps and Announcements

- Next TA Committee telenet Tuesday, June 20, 2017 9:30 - 11:00 AM.
- Peggy North-Jones is retiring. Her last telenet with the TA Committee will be in June.

Adjourn

Attachments Available Upon Request

