



GATEWAYS TO OPPORTUNITY

Illinois Professional Development System

PDAC Technical Assistance (TA) Credential Committee

Thursday, August 18, 2016

10:00 AM – 3:00 PM

INCCRRA

Meeting Minutes

Attendees:

Amanda Quesenberry

Joni Scritchlow

Sharyl Robin*

Amy Law

Karen McCarthy

Stephanie Hellmer

Barbara Volpe

Peggy North-Jones

Tami O'Daniel

Jamie Nichols

Sandy Young

Tricia Desmond

*Denotes Co-Chair

Welcome—*Sharyl Robin and Lisa Downey, co-chair*

Approval of July 12, 2016 Meeting Minutes

- Motion to approve minutes made by Karen McCarthy.
- Motion seconded by Peggy North-Jones.
- Motion passed and minutes approved.

Updates

- Total of 122 applications have been received for the Technical Assistance (TA) Credential.
 - 93 Direct Route
 - 29 Entitled Route
 - 19 applicants have been awarded a TA Credential.
- The TA Entitled Route Pilot Faculty Meeting was held on August 10th, 2016 from 11am – 2pm.
 - A faculty member from each pilot school attended, one called in (Toni from Roosevelt)
 - Draft recommendations were made by the faculty and will be reviewed by the TA Committee during this meeting.

Review Gateways Technical Assistance (TA) Credential Portfolios (Attachment A).

- TA Credential direct route applicants reviewed:
 - Number 25 – approved for a TA Credential Level 6.
 - Number 14 – approved for TA Credential Level 5.
 - Number 20 – approved for TA Credential Level 4.
 - Number 95 – approved for TA Credential Level 4.
 - Number 86 – approved for TA Credential Level 6.
 - Number 21 – approved for a TA Credential Level 5.
 - Transferred from entitled route at Rend Lake College.
 - Coursework was too old for entitled route.
 - Number 22 – approved for a TA Credential Level 6.
 - Transferred from entitled route at Rend Lake College.
 - Coursework was too old for entitled route.
 - Number 10 – approved for a TA Credential Level 4.
 - Transferred from entitled route at Highland Community College.
 - Coursework was too old for entitled route.
 - Number 12 – pending approval for TA Credential Level 4.

- Transferred from entitled route at Highland Community College.
 - Coursework was too old for entitled route.
 - Description of work experience too weak for TA.
 - Center director experience supervising staff, but no TA.
 - Number 13 – approved for a TA Credential Level 4.
 - Transferred from entitled route at Highland Community College.
 - Coursework was too old for entitled route.
 - Number 96 – not approved.
 - Assistant teacher with no TA work experience.
 - Number 9 – not approved.
 - No TA work experience.
 - Number 57 – approved for TA Credential Level 5.
 - Number 69 – approved for TA Credential Level 5.
 - Number 27 – approved for TA Credential Level 5.
 - Number 63 – approved for TA Credential Level 6.
- TA Credential entitled route applicants reviewed:
 - Number 27 – approved for a TA Credential Level 5 from Highland Community College.

Professional Contributions

- From this point on the committee will no longer be reviewing professional contributions. With a total of 33 Technical Assistance Credentials awarded across all levels, the need to require professional contributions would be at the time of credential renewal rather than initial attainment. This process is in place for all existing Gateways Credentials.

Technical Assistance (TA) Credential Survey Data

- Pilot surveys were emailed to all direct and entitled route applicants and faculty on August 1, 2016 with a second reminder on the morning of August 9, 2016.
- Survey responses were recorded on August 10, 2016.
- Committee members reviewed and discussed survey responses (**Attachment B**).

Review of Faculty Recommendations

- Faculty from entitled route pilot institutions met August 10, 2016 to discuss their experience with the Technical Assistance Credential Pilot and made suggestions for recommendations.
- Committee members reviewed the faculty suggestions for recommendations and were asked to think about these as formal recommendations are created (**Attachment C**).

Technical Assistance Credential Framework Recommendations

- TA Credential - All Levels
 - Raise “Work and Practical Experience in Early Childhood/School-Age” from 3,600 to 4,500 hours”.
 - Rationale: There are a lot of studies that say that it takes about 3 years to really get good at something. Three years working full time at a school year program would be 4500 hours.
 - Update “Work and Practical Experience in Early Childhood/School-Age coaching, mentoring, or technical assistance” to 2,000 at all levels.
 - Comments:
 - Committee felt there should be more TA work experience required at Level 4 since this level has fewer education requirements.
 - “There are a lot of studies that say that it takes about 3 years to really get good at something”. Three years working full time at a school year program would be 4500 hours.

- Lower the points required in each Content Areas under “Education and Training in Early Childhood/School-Age coaching, mentoring, or technical assistance”.
 - Data will be compiled to check applicant point spreads at each level.
- Remove professional contributions as a requirement and only require at renewal to be consistent with other Gateways Credentials at all Levels of the TA Credential.

Technical Assistance Credential Content Area Revisions and Recommendations

- Committee members discussed incorporating Leadership into the Professional Skills Content Area of the TA Credential.
 - Dr. Marie Masterson who wrote the Technical Assistance Credential Content Areas and descriptors will be contacted and asked to send a draft a revision.

Additional Notes

- Committee would like to discuss the following at an upcoming meeting:
 - Further revise the work experience form required to summarize TA experience.
 - Revisions made to the work experience form do not require a formal recommendation.
 - Look at findings from other states through the National Registry Alliance.
 - Possibility of changing the name of the Credential.
 - Explore what other states are using.
 - Full name of this Credential is the Technical Assistance Relationship Based Professional Development (TA RBPDP) Credential.

Next Steps

- A call will be set with the co-chairs to formalize recommendations and then shared with the committee during the September 8, 2016 telenet before they go to QC on September 15, 2016.
 - Data will be shared to look at experience hours from applicants already awarded.

Future Meetings:

- TA Credential Committee telenet – Thursday, September 8, 2016 from 9:30 AM – 11:30 AM.
 - Review of formal recommendations.
- Qualifications and Credentials telenet –Thursday, September 15, 2016 from 1:30 PM – 3:30 PM.
 - Recommendations presented for approval.
- Meeting dates for FY17 will be scheduled.
 - *A Meeting Wizard will be sent out.

Attachments Available Upon Request

Adjourn



