This is a sample survey to be used to help you prepare for the narrative reporting required for Smart Start Workforce Grants. This survey must be completed online, as part of your quarterly reporting.

SMART START
WORKFORCE GRANTS



SMART START WORKFORCE GRANTS NARRATIVE

Use of Funds

Please answer the following questions to understand how your program is or is not meeting the goal of Smart Start Workforce Grants.

Goal: Smart Start Workforce Grants are intended to raise wages for child care providers and educators to at least a minimum hourly amount to encourage educator recruitment and retention.

*** 1. Did the grant funds cover the cost of raising wages to the required wage floor for teacher and teacher assistants in grant funded classrooms?**

- ◯ Yes
- ◯ No

*** 2. Through participating in Smart Start Workforce Grants, our program was able to (select all that apply):**

- ☐ Raise wages for educators
- ☐ Raise wages for staff beyond those working in classrooms
- ☐ Free up resources for other investments or program needs
- ☐ Raise my income as an owner of a family child care home
- ☐ Other (please specify)

*** 3. Please share your level of agreement on the following question.**

	1 - Strongly Disagree	2 - Disagree	3 - Neutral	4 - Agree	5 - Strongly Agree
Staffing at my program has stabilized or remained stable since implementing the Smart Start Workforce Grants wage scale.	◯	◯	◯	◯	◯
I have been able to recruit more qualified educators since implementing the Smart Start Workforce Grants wage scale.	◯	◯	◯	◯	◯
I have been able to retain qualified educators since implementing the Smart Start Workforce Grants wage scale.	◯	◯	◯	◯	◯

Staffing

Please indicate the following related to staff turnover and retention during the reporting period. This applies to <u>all</u> staff within your program.

<u>Explanation:</u>

- **Teaching Staff:** This includes all staff who work directly in classrooms with children or educators. This includes teachers and teacher assistants.
- **Other Classroom Staff:** This includes staff providing supports to children, such as Speech Language Pathologists or mental health professionals.

*** 4. Did your program have staff during the reporting period?**

◯ Yes
◯ No

- **Teaching Staff:** This includes all staff who work directly in classrooms with children or educators. This includes teachers and teacher assistants.
- **Other Classroom Staff:** This includes staff providing supports to children, such as Speech Language Pathologists or mental health professionals.

Question #5 will only appear if the answer to question #4 is "Yes".

*** 5. Please select the appropriate number for each section below. You may select "0" if there were no staff exiting or entering the program in the areas below.**

	Workforce Grant Funded Classrooms	Non-Workforce Grant Funded Classrooms
Teaching Staff **Exiting** the Program	⇕	⇕
Teaching Staff **Entering** the Program	⇕	⇕
Other Staff **Exiting** the Program	⇕	⇕
Other Staff **Entering** the Program	⇕	⇕

Children and Enrollment

*** 6. Did you have a waitlist at any point during the reporting period?**

- ◯ Yes
- ◯ No

Questions #7 and #8 will only appear if the answer to question #6 is "Yes".

*** 7. For which age group(s) did you have a waitlist? (Select all that apply.)**

- ☐ Infants/Toddlers
- ☐ Two Year Olds
- ☐ Preschool
- ☐ School-Age
- ☐ Other (please specify)

*** 8. What were the reasons for the waitlist(s)? (Select all that apply.)**

- ☐ We did not have enough staff to open existing classrooms for enrollment
- ☐ There is high demand for child care in our area
- ☐ Other (please specify) Smart Start Workforce Grants Narrative

Local Expert TA

Each Child Care Resource & Referral (CCR&R) agency had at least one local grants expert that provided technical assistance to programs.

*** 9. Did you receive any of the following Local Expert technical assistance through your CCR&R? (Select all that apply.)**

- ☐ Smart Start Workforce Grants Information Session
- ☐ Consultation (In-person or virtual meeting)
- ☐ Technical Assistance via email/phone
- ☐ Computer Lab
- ☐ I did not receive any of the above.

*** 10. Would you request Local Expert technical assistance again?**

- ◯ Yes
- ◯ No
- ◯ I did not receive technical assistance

11. Please tell us in a couple of sentences your experience with Local Expert technical assistance, if you received any.

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